



To: Members of the Cabinet

## ***Notice of a Meeting of the Cabinet***

**Tuesday, 16 December 2014 at 2.00 pm**

**Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND**

*Joanna Simons*

Joanna Simons  
Chief Executive

December 2014

Contact Officer: **Sue Whitehead**  
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### **Membership**

#### *Councillors*

Ian Hudspeth	<i>Leader of the Council</i>
Rodney Rose	<i>Deputy Leader of the Council</i>
Mrs Judith Heathcoat	<i>Cabinet Member for Adult Social Care</i>
Nick Carter	<i>Cabinet Member for Business &amp; Customer Services</i>
Melinda Tilley	<i>Cabinet Member for Children, Education &amp; Families</i>
Lorraine Lindsay-Gale	<i>Cabinet Member for Cultural &amp; Community Services</i>
David Nimmo Smith	<i>Cabinet Member for Environment</i>
Lawrie Stratford	<i>Cabinet Member for Finance</i>
Hilary Hibbert-Biles	<i>Cabinet Member for Public Health &amp; the Voluntary Sector</i>

*The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.*

*Date of next meeting: 27 January 2015*

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

## 1. Apologies for Absence

## 2. Declarations of Interest

- guidance note opposite

## 3. Minutes

To approve the minutes of the meeting held on 25 November 2014 (**CA3 - to be circulated separately**) and to receive information arising from them.

## 4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

## 5. Petitions and Public Address

## 6. Follow up to the Call in of a Decision by the Cabinet Member for Environment: Proposed Pelican Crossings - A415 Marcham Road and Ock Street, Abingdon (Pages 1 - 164)

At their meeting on 3 November 2014 the Performance Scrutiny Committee considered the decision of the Cabinet Member of Environment made on 9 October 2014 following proper notice of call in. The Committee agreed to refer the decision back to Cabinet for it to consider in the light of the following aspects of the decision:

(a) That neither the Officers report nor the Cabinet Members decision appeared to be

based on the Department for Transport Guidance into the assessment of pedestrian crossing sites and;

(b) The Cabinet Member did not take due account of the impact of the changes on the wider local traffic network.

The report before cabinet asks Members to consider the proposal in the round and specifically responds to the challenges from Scrutiny Committee.

***Cabinet is RECOMMENDED to:***

- (a) ***approve implementation of proposals for two proposed Pelican crossings on A415 Marcham Road and Ock Street, Abingdon as advertised and***
- (b) ***(if approved) ask officers to monitor closely the safety performance and traffic delays following the completion of the works.***

## **7. 2014/15 Financial Monitoring & Business Strategy Delivery Report - October 2014 (Pages 165 - 210)**

*Cabinet Member:* Finance

*Forward Plan Ref:* 2014/105

*Contact:* Kathy Wilcox, Chief Accountant Tel: (01865) 323981

Report by Chief Finance Officer (**CA7**).

The report focuses on the delivery of the Directorate Business Strategies that were agreed as part of the Service and Resource Planning Process for 2014/15 – 2017/18. Parts 1 and 2 include projections for revenue, reserves and balances as at the end of October 2014. Capital Programme monitoring is included at Part 3.

***The Cabinet is RECOMMENDED to:***

- (a) ***note the report and annexes including the Treasury Management lending list at Annex 4 and changes set out in paragraphs 67 - 68;***
- (b) ***recommend Council to approve the virement to reduce the in - year income and contribution to the Parking Account included in Annex 2a and paragraph 56;***
- (c) ***approve the virement request relating to the Shared Lives budget set out in Annex 2a and paragraph 57;***
- (d) ***approve the write off of rental income totalling £16,453 and £15,212 relating to a Section 106 agreement as set out in paragraphs 65 and 66.***
- (e) ***approve the changes to the Capital Programme set out in Annex 7c;***
- (f) ***approve the removal of the capital scheme at Bicester Market Square from the capital programme as set out in paragraph 96; and***
- (g) ***approve the allocation of £1.250m S106 funding as a contribution towards the construction of the A40/Downs Road Junction by the West Witney***

*developer (paragraph 97).*

**8. Service & Resource Planning Report 2015/16 - December 2014 (Pages 211 - 290)**

*Cabinet Member:* Finance

*Forward Plan Ref:* 2014/106

*Contact:* Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Report by Chief Finance Officer (**CA8**).

This report is the second in a series on the Service & Resource Planning process for 2015/16, providing councillors with information on budget issues for 2015/16 and the medium term. The report sets out draft budget proposals to meet emerging pressures; provides an update on government consultations and sets out the review of charges.

***The Cabinet is RECOMMENDED to:***

- (a) note the report and addenda (that will be produced following the announcement of the Chancellor's Autumn Statement);***
- (b) consider the pressures and savings set out in Annex 1 in forming its budget proposals in January 2015; and***
- (c) in relation to the review of charges:***
  - (1) note those charges prescribed by legislation;***
  - (2) approve the charges where there is local discretion as set out in Annex 2.***

**9. Flood Risk Management Consultation Responses (Pages 291 - 314)**

*Cabinet Member:* Deputy Leader

*Forward Plan Ref:* 2014/107

*Contact:* Steve Smith, Service Manager – Network & Asset Management Tel: (01865) 810435

Report by Director for Environment & Economy (**CA9**).

The report presents the outcomes of the consultation into the County Councils draft Local Flood Risk Management Strategy and proposed amendments arising from feedback received.

***The Cabinet is RECOMMENDED to***

- (a) note the feedback from the consultation contained in the consultation Annex 1 and the background document***
- (b) approve the changes to the Strategy Action Plan identified in Annex 2; and***
- (c) adopt the Local Flood Risk Management Strategy with revisions to the***

***action plan.***

**10. Child Sexual Exploitation Update - OSCB Report and Report on CSE (Pages 315 - 358)**

*Cabinet Member:* Children, Education & Families

*Forward Plan Ref:* 2014/181

*Contact:* Hannah Farncombe, Safeguarding Manager Tel: (01865) 815273

Report by Director for Children's Services (**CA10**).

Cabinet received a report on Actions In Response to Child Sexual Exploitation (CSE) in November 2012, following the successful prosecutions under Operation Bullfinch. That report set out key information about the nature of child sexual exploitation and progress in tackling the issue.

Work on CSE is led on a multi-agency partnership basis through the Oxfordshire Safeguarding Children Board Child and the Sexual Exploitation Sub-Group which provides leadership and challenge to ensure the CSE Strategy and Action Plan is being delivered.

The CSE Sub-group has produced an annual report for the Oxfordshire Safeguarding Children Board which is attached and which sets out progress on the key areas of the action plan.

In October 2014 The Jay Report was published into Child Sexual Exploitation in Rotherham and has implications for all Councils to consider.

***The Cabinet is asked to consider the report and to:***

- (a) consider whether they are satisfied with the work that has been undertaken in relation to combatting CSE; and***
- (b) support the recommendation for briefings to be provided for elected members to enable them to better recognise and respond to concerns about grooming and exploitation.***

**11. Strategy for Special Educational Needs Infrastructure to 2030 (Pages 359 - 368)**

*Cabinet Member:* Children, Education & Families

*Forward Plan Ref:* 2014/155

*Contact:* Janet Johnson, Children with SEN Manager Tel: (01865) 815129

Report by Director for Children's Services (**CA11**).

The report sets out a proposed strategy to meet the rising demand for specialist provision for children and young people with special educational needs (SEN) and/or disabilities, aged 2 to 25 years, in the short term and until 2030. In parallel to the

development of new primary schools and secondary schools, the Council has a duty to ensure sufficient provision for children with special educational needs. This strategy promotes a locality approach, ensuring that each local area has a range of specialist provision.

***Cabinet is RECOMMENDED to note and endorse the Council's proposed strategy for meeting the demand for specialist provision for children and young people with SEN and Disabilities, aged 2 to 25 years, in the short term and until 2030.***

## **12. Forward Plan and Future Business (Pages 369 - 372)**

*Cabinet Member: All*

*Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)*

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA12**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

***The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.***

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